

SECTION 01770

CLOSEOUT PROCEDURES

06/02

PART 1 GENERAL

1.1 PROJECT RECORD DOCUMENTS

1.1.1 As-Built Drawings

See Document 00911 "Design Requirements" for submittal requirements.

1.1.2 As-Built Record of Materials

At substantial completion of the project, furnish a record (data and details) of equipment and materials incorporated in the construction that cannot readily be determined after construction is completed. This record is intended for future use in maintenance, alteration, and repair where opening of the construction would otherwise be necessary prior to design or preparation of work orders. A typical list of items would include, but not be limited to, such things as roofing, insulation, and wall coverings.

Where several manufacturers' brands, types, or classes of the item listed have been used in the project, designate specific areas where each item was used. Designations shall be keyed to the areas and spaces depicted on the contract drawing. Furnish the record of materials used in the following format:

MATERIALS DESIGNATION	SPECIFICATION	MANUFACTURER	MATERIALS USED (MANUFACTURER'S DESIGNATION)	WHERE USED

1.1.3 Operation and Maintenance Data

See Section 01782, "OMSI Manual for Design/Build" for submittal requirements.

1.2 CLEANUP

Leave premises "broom clean." Clean interior and exterior glass surfaces exposed to view; remove temporary labels, stains and foreign substances; polish transparent and glossy surfaces; vacuum carpeted and soft surfaces. Clean equipment and fixtures to a sanitary condition. Clean or replace filters of operating equipment. Clean debris from roofs, gutters, downspouts and drainage systems. Sweep paved areas and rake clean landscaped areas. Remove waste and surplus materials, rubbish and construction facilities from the site.

[1.2.1 Extraordinary Cleanup Requirements

The following cleanup requirements apply: [____].]

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

END OF SECTION